

**MINUTES OF
EUROPE CENTRE BUSINESS MEETING NO. 001 HELD ON WEDNESDAY 18 APRIL 2018
BY ZOOM VIRTUAL MEETING PLATFORM AT 13:00 CET**

The meeting was held using Zoom technology online and a copy of the electronic recording of the files is saved on the Europe Centre Dropbox folder in this location:

<https://www.dropbox.com/sh/20aire6pppfjckm/AADntmngfO09nlTmo8RzgnxCa?dl=0>

Present: Paula Bleanch – Europe Centre Councillor (minute taker)
Simon Coggins-Hill – Europe Centre Chairman (chair)
Martina Markulin – Europe AspirATion Group Chair
Søren Ellegaard Hansen – Europe AspirATion Group Vice Chair

In attendance: None

Item 1 Welcome to the first Europe Centre Business Meeting.

i) Chairman's Welcome
Simon welcomed everyone to the first Business meeting of the Centre Region.

ii) Apologies for absence
None Received.

ii) The need for the Business Meeting
Paula explained that the meeting was prompted by the need to have an election for the councillor role so the decision was made to have a business meeting for elections of all roles to council.

iii) The current Committee:
Paula outlined the current committee members and their respective terms of office and explained that other than the Councillor role, most roles have a term of two years.

Chairman – Simon Coggins-Hill
Secretary – Vacant
Treasurer – Vacant
Education Officer – Vacant
CPD Officer – Vacant
Councillor – Paula Bleanch (3 year term)

AspirATion Group Chairman – Martina Markulin (1 year term)

Item 2 Brief Introductions.

i) Chairman's introduction and tenure.

Simon introduced himself and outlined the work he had done as Chairman in the past years.

ii) Europe Centre bid for AGM 2018

Simon outlined the work done by the council to successfully bid for the AGM 2018 in Aarhus.

iii) Europe Centre Newsletter

Simon outlined the current work involved in producing the Newsletter.

iv) Acknowledgement of work done by aspirATion group.

Simon took the opportunity to thank Martina for all her great work with the aspirATion group, which has been directly responsible for the increase in membership in the centre.

v) Current Status of Centre Membership

Paula explained that as the Europe Centre now has well over 100 members, it now has two votes at council.

vi) Councillor's introduction and tenure.

Due to time constraints Paula did not outline her work as the attending members are all aware of her work.

Item 3. CIAT AGM 2018 Aarhus, Denmark

i) Update of current progress.

Paula explained that fortnightly meetings are taking place at VIA Aarhus in preparation for the AGM.

ii) AGM Friday Evening /Europe Centre Event

Paula explained that details were still being finalised but outlined the preliminary itinerary arranged to date.

Friday pm – student professional practice workshop organised by Joanne in London.
Times and details TBC

Friday 5pm to 7pm – Civic Reception at Aarhus Rådhus with a welcome from the Mayor or City Architect. Display of student work and showcase of aspirATion group work..

Friday 7pm to ? – Meal and entertainment including Lego building competition,

VR presentation and music. Details TBC..

Action: PB, MM, SEH

iii) AGM Friday Event venue

Paula reported that the team has been in discussion with Godsbanen regarding location for the meal and entertainment but it seems that this cannot work with the Centre set budget of 300DKK for food (excluding drinks and including tax). So other options are currently being investigated with the help of Visit Aarhus.

Action: PB, MM, SEH

iv) Sponsorship

Søren from the aspirATion team is going to speak to Adam in London about sponsorship.

Action: SEH

v) Promotion of AGM at Belfast aspirATion group meeting

Martina is going to attend the next aspirATion group meeting in Belfast in June and will use the opportunity to promote the AGM to fellow aspirATion members in the UK..

Action: MM

Item 4 Election of Centre Committee & Councillor

i) Re-election of Centre Councillor

No nominations had been forwarded for role as Centre Councillor and Paula agreed to stand as Councillor for a second term.

Decision:

Proposed: Simon Coggins-Hill, Chairman.

Seconded: Martina Markulin, AspirATion Group Chairman.

Vote: Paula was unanimously voted in to the role of Councillor for another three years.

ii) Re-election of Centre Chairman

No nominations had been forwarded for role as Centre Chairman and Simon agreed to stand as Councillor for a second term.

Decision:

Proposed: Paula Bleanch, Centre Councillor.

Seconded: Martina Markulin, AspirATion Group Chairman.

Vote: Simon was unanimously voted in to the role of CChairman for another two years.

iii) Election of vacant Committee Roles

No nominations had been forwarded for other roles on the Centre committee and it was suggested that the remaining committee roles were left unfilled.

Decision:

Proposed: Paula Bleanch, Centre Councillor.

Seconded: Simon Coggins-Hill, Chairman

Vote: Chairman and Councillor unanimously voted that the remaining committee roles were left unfilled..

Item 5 Any Other Business

i) aspirATion group magazine

Martina reported that the aspirATion group are planning to launch their new magazine in a launch party on 25th May at VIA Aarhus.

ii) CIAT official email address for aspirATion group

Martina reported that the aspirATion group now have an official CIAT e mail address.

iii) CIAT CPD Workshop

There is an upcoming CPD workshop in May and Simon reported that the Centre had been contacted by a new member who had moved to Germany. Simon will invite him to attend remotely on our behalf. *Action: SCH*

iv) Career Day

Martina reported that the aspirATion group were looking forward to presenting to students at an upcoming Career Day on the 22nd May. Martina also reported that some brochures will be sent over for the meeting from London.

iv) Acknowledgement of aspirATion group commitment

Paula and Simon again expressed their sincere thanks to the aspirATion Group for all their hard work, and commitment.

Item 6 Close of Business Meeting

Paula and Simon thanked Martina and Søren for attending the meeting and playing an active part in the Europe Centre committee and aspirATion group.